

**State of Alaska Dept. of  
Labor &  
Workforce Development**

**Career Support & Training  
Services**

“Strengthen Alaska’s Workforce and encourage Economic Development by Providing Quality Career Support and Training Services”

**GOAL** is to develop a skilled workforce through the administration of our programs

**Mission Statement**

- We are Career Development Specialists who are here to assist job seekers with finding and keeping work.
- We assist employers with finding the perfect employee.

### **What do we do?**

- We administer Federal and State grants to help individuals acquire the skills needed to obtain or retain employment and/or provide assistance in removing obstacles that are prohibiting an individual from obtaining employment.

**Career Support & Training Services**

- Availability of local Job Centers:
  - Computer Lab
  - Work Keys & Career Readiness Certificate
  - Employment Counseling
  - Personal one on one assistance
  - Basic computer skills
- Workshops:
  - Applying for State Jobs
  - Interviewing Skills
  - Intro. to Computers
  - Resume

## **Local Job Center Services**

- Administers the following Workforce Investment Act (WIA) programs
- WIA
  - Adult
  - Youth
  - Dislocated Worker/Displaced Homemaker
    - Rapid Response-DOL will send a response to team to speak with management & workers prior to a mass layoff or business closure.

## **Career Support & Training Services (CSTS)**

- Administers the State Training and Employment Program grant (STEP)
- The purpose of the STEP Program is to reduce claims against unemployment benefits, foster new jobs, and increase training opportunities for workers in Alaska.

**State grant**

## Workers & Businesses who have experienced:

- Layoff/pending Layoff
- Business closure
- Industry decline

## Individuals who are:

- Unemployed
- Lacking employable skills
- Unable to earn a "Living Wage"
- Required to seek reemployment after family death or divorce
- Required to leave a job due to military transfer

**Who do we provide services to?**

- CSTS funding assistance is contingent upon availability of funding, and is not an entitlement program.
- Goal of program for **individuals**, is to assist them in gaining permanent, full time employment.

**CSTS**

- A Workforce Investment Act Dislocated Worker Program customer was hired by Career Academy. She just completed the Career Academy “Business Office Specialist program” and has been hired into an full-time position. Her starting wage is \$18.23 a hour as their new Business Office Specialist Instructor. The training was a good fit with her previous skills/experience. The school was so impressed by her 4.0, & dedication, that they wanted to keep her.

**Success Story**

- Workforce Investment Act Dislocated Worker Program assisted a customer with his AVTEC Diesel Mechanic program. He completed the AVTEC Diesel Mechanic program in December. Upon completion, he was hired by NC Machinery CAT into a full time position. His starting wage is \$18.05 an hour in their internal apprenticeship program and he is working 40 hours a week as a Diesel Mechanic.

**Success Story**