

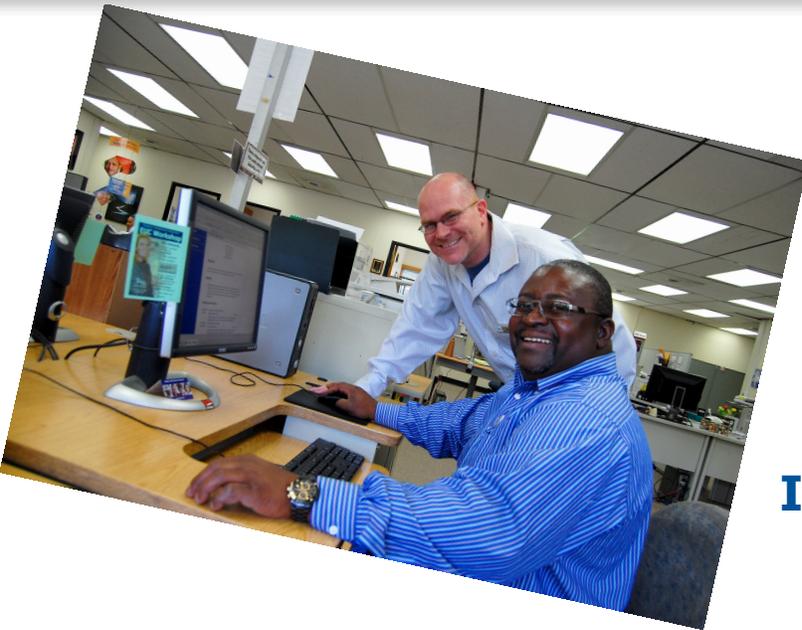
Are you interested in helping people in your community find employment?

Alaska Department of Labor and Workforce Development
Division of Employment and Training Services

**ATTENTION
JOB SEEKERS!**

Now Hiring

for an Employment Services Technician I in the
Anchorage Midtown Job Center Resource Room!



Anchorage Midtown Job Center is seeking a self-motivated, customer focused individual to become an integral part of our team as an Employment Services Technician I.

Do you have excellent active-listening skills and practice effective communication techniques?

Are you interested in providing exceptional customer service while assisting the public in both one-on-one and group settings?

Do you enjoy working as part of a team to meet the needs of a diverse clientele in a fast-paced environment?

If so, we want you on our team!

We are looking to hire an individual with the following knowledge, skills and abilities:

Successful customer service experience involving extensive in-person contact to explain and elicit information regarding procedures, services, or requirements

Proficient communication skills to include business writing and strong oral communication

Computer experience, including proficiency in internet searches and Microsoft Word and Outlook

Experience working in a busy environment, where the quality and quantity of work and meeting deadlines is a priority

Apply on **Workplace Alaska** (Job Order 07-5699). Recruitment ends Aug. 4, 2016.

A proud partner of the **americanjobcenter** network

We are an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

For specific information contact:

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