



ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT

DECEMBER 2016

Peninsula Job Center Workshop Calendar

“We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.”

A proud partner of the



*** Enrollment applications for the Kenai Peninsula Construction Academy are being accepted 12/5/2016 1/6/2017 ***

S/S	Mon	Tue	Wed	Thu	Fri
	<p>Address: 11312 Kenai Spur Hwy. #2 Kenai, AK 99611 Hours: Monday - Friday, 8:00AM - 5:00PM Phone: 335-3010 Website: www.jobs.alaska.gov</p> <p>Please sign up in advance using your ALEXsys account for classes that have this  symbol</p>			<p>1 Interviewing Skills Workshop  10:00am—11:00am</p>	<p>2 Career Ready 101 Lab  2:30pm—3:30pm</p>
	<p>3/4 5 Introduction to ALEXsys and the Job Center  10:30am - 11:30am</p>	<p>6 Interviewing Skills Workshop  10:00am - 11:00am GED Orientation  1:00pm - 3:30pm</p>	<p>7 WorkKeys® Testing  1:00pm - 4:00pm</p>	<p>8 Resume Writing Workshop  9:30am - 11:30am Vocational Rehabilitation Orientation 3:00pm - 4:00pm</p>	<p>9 Career Ready 101 Lab  2:30pm - 3:30pm</p>
<p>10/11</p>	<p>12 Job Search Strategies for the Ex-Offender  10:30am - 11:30am</p>	<p>13 Resume Writing Workshop  9:30am - 11:30am</p>	<p>14 WorkKeys® Testing  9:00am - 12:00pm</p>	<p>15 Interviewing Skills Workshop  10:00am - 11:00am</p>	<p>16 Career Ready 101 Lab  2:30pm - 3:30pm</p>
<p>17/18</p>	<p>19</p>	<p>20 Interviewing Skills Workshop  10:00am - 11:00am Job Search Strategies for the Ex-Offender  1:30pm - 2:30pm</p>	<p>21 WorkKeys® Testing  1:00pm - 4:00pm</p>	<p>22 Resume Writing Workshop  9:30am - 11:30am</p>	<p>23 Career Ready 101 Lab  2:30pm - 3:30pm</p>
<p>24/25</p>	<p>26 JOB CENTER CLOSED IN OBSERVANCE OF CHRISTMAS DAY</p>	<p>27</p>	<p>28 WorkKeys® Testing  9:00am - 12:00pm</p>	<p>29</p>	<p>30 Career Ready 101 Lab  2:30pm - 3:30pm</p>

To subscribe to the Peninsula Job Center’s monthly calendar, please visit :
<http://list.state.ak.us/mailman/listinfo/peninsula.job.center.monthly.calendar>