



# January 2018

## Peninsula Job Center Workshop Calendar

“We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.”



ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT

\*\*\* Enrollment applications for the Kenai Peninsula Construction Academy are being accepted 12/18/17 thru 1/05/18 \*\*\*

S/S	Mon	Tue	Wed	Thu	Fri
	1 <b>JOB CENTER CLOSED IN OBSERVANCE OF NEW YEARS DAY</b>	2	3 WorkKeys® Testing  1:00pm - 4:00pm	4 Resume Writing Workshop  9:30am - 11:30am  GED Orientation  12:30pm - 2:00pm	5 Career Ready 101 Lab  2:30pm - 3:30pm
6/7	8 Job Search Strategies for the Ex-Offender  10:30am - 11:30am	9 Resume Writing Workshop  9:30am - 11:30am	10 WorkKeys® Testing  9:00am - 12:00pm	11 Interviewing Skills Workshop  10:00am - 11:00am  Vocational Rehab Orientation 3:00pm - 4:00pm	12 Career Ready 101 Lab  2:30pm - 3:30pm
13/14	15 <b>JOB CENTER CLOSED IN OBSERVANCE OF MARTIN LUTHER KING JR.'S BIRTHDAY</b>	16	17 WorkKeys® Testing  1:00pm - 4:00pm	18 Resume Writing Workshop  9:30am - 11:30am	19 Career Ready 101 Lab  2:30pm - 3:30pm
20/21	22 Introduction to ALEXsys and the Job Center  10:30am - 11:30am	23 Resume Writing Workshop  9:30am - 11:30am	24 WorkKeys® Testing  9:00am - 12:00pm	25 Interviewing Skills Workshop  10:00am - 11:00am	26 Career Ready 101 Lab  2:30pm - 3:30pm
27/28	29 Job Search Strategies for the Ex-Offender  10:30am - 11:30am	30 Interviewing Skills Workshop  10:00am - 11:00am	31 WorkKeys® Testing  1:00pm - 4:00pm	<p><b>Address:</b> 11312 Kenai Spur Hwy. #2 Kenai, AK 99611 <b>Hours:</b> Monday - Friday, 8:00am-5:00pm <b>Phone:</b> 335-3010 <b>Website:</b> <a href="http://www.jobs.alaska.gov">www.jobs.alaska.gov</a></p> <p><b>Please sign up in advance using your ALEXsys account for classes that have this  symbol</b></p>	

To subscribe to the Peninsula Job Center’s monthly calendar, please visit :  
<http://list.state.ak.us/mailman/listinfo/peninsula.job.center.monthly.calendar>