



Department of Labor & Workforce Development  
Employment and Training Services  
P.O. Box 115509  
Juneau, AK 99811-5509

Re: WARN Act Notice

To Whom it May Concern:

Although notice may not be required under the Worker Adjustment and Retraining (WARN) Act, we are providing notice consistent with the WARN Act so that affected employees will receive all possible government services and benefits.

As you know, the novel coronavirus ("COVID-19") has become a worldwide pandemic. Recently, the pandemic has severely affected those working or residing in the State of Alaska. In the last several days, the pandemic has led to an unanticipated and dramatic major economic downturn, including the unexpected, rapid loss of the vast majority of revenue generated by Alyeska Resort. In addition, local and state government ordered the temporary closure of all restaurants in Alaska for any dining, with the sole exception of delivery and take-out orders. Due to these unforeseeable business circumstances, Alyeska Resort must temporary layoff a significant number of employees from the resort located at 1000 Arlberg Avenue, Girdwood, Alaska.

The affected employees were laid off as of March 19, 2020. Although the federal WARN Act, if applicable, would respectively require 60 days' notice of your separation from employment, the unforeseeable business circumstances caused by the coronavirus pandemic and the government-ordered closures has caused us to reduce this notice period in accordance with applicable law.

We anticipate that this will be a temporary layoff. However, at this time, we are unable to advise you as to the date or timeframe that Alyeska will resume normal operations.

This layoff has affected 616 of employees. We will provide a list of the job titles of the positions affected and the number of affected employees in each job classification upon request. Affected employees do not have bumping rights. Affected employees include only non-represented employees.

If further information is required, please contact Kaleen Haines at:

Phone: (907)227-7465  
Address: PO Box 249, Girdwood, AK 99587  
Email: [khaines@alyeskaresort.com](mailto:khaines@alyeskaresort.com)

Sincerely,

A handwritten signature in black ink that reads "Kaleen Haines". The signature is written in a cursive style.

Kaleen Haines  
Director of Human Resources