



September 15, 2021

VIA E-MAIL

Susan Erben  
Alaska Dislocated Worker Unit  
Rapid Response Program Coordinator  
Department of Labor and Workforce Development  
[Susan.Erben@alaska.gov](mailto:Susan.Erben@alaska.gov)

Re: WARN Notice

Dear Ms Erben,

Beginning March 20, 2020 Bean's Cafe has been the provider of the Sullivan Arena Congregate Emergency Shelter Services for people experiencing homelessness, under the service contract with the Municipality of Anchorage COVID-19 Emergency Mass Care Program. This operation has since provided shelter for over 600 persons experiencing homelessness using both congregate and non-congregate shelter sites.

This contractual agreement between the Municipality of Anchorage and Bean's Cafe was set to end September 15, 2021, under the most recent service contract extension signed on July 1, 2021. On September 9, 2021 the Municipality of Anchorage informed Bean's Cafe that there would not be an extension on this contract. With official notice of this end of contract provided to us on this date, this unfortunately adversely prevented us from providing sooner or greater notice to employees for the discontinuation of the shelter operations services effective September 15, 2021. With this notice, we experienced a reduction in workforce and a number of employees of Bean's Cafe experienced layoffs.

Pursuant to the Worker Adjustment and Retraining Notification ("WARN") Act, we are reporting the following information to you:

1. A mass layoff has occurred at the Bean's Cafe contractual operation location at 1600 Gambell St, Anchorage AK 99501
2. This mass layoff is a result of the Bean's Cafe and the Municipality of Anchorage COVID-19 Emergency Mass Care Program Contractual Agreement ending on September 15, 2021.
3. The layoffs are expected to be permanent, however Bean's Cafe continues to employ a number of individuals with its current operations.



4. There is no work to be performed. Employees, classified as temporary and fulltime regular employees, will be impacted by this layoff. A list of affected positions job titles and numbers of employees impacted per each job title is as indicated in the attached chart.
  
5. No bumping rights exist and there is no union/employee representative.

Please feel free to contact me at 907-433-8606 or [wfrazell@beanscafe.org](mailto:wfrazell@beanscafe.org) if you require further information or have any questions.

Sincerely,

A handwritten signature in black ink that reads "Wendy Frazell". The signature is written in a cursive, flowing style.

Wendy Frazell  
Human Resource Director, Bean's Cafe

Enclosure



Job Title	Number of Associates Impacted
Monitor	32
Lead Monitor	1
Navigator Manager	1
Administration Assistant	1
Offsite Accountability Navigator	1
Resource Hub Navigator	1
Navigator Intern	3
Total	40