



June 2, 2025

By email to: Nakita.mongar@alaska.gov

Nakita Mongar

Rapid Response Statewide Coordinator

3301 Eagle St, Suite 305

Anchorage, AK 99503-4149

Dear Ms. Mongar and the Rapid Response Team:

This letter is being issued in accordance with the Worker Adjustment and Retraining Notification (WARN) Act. Chugach Training & Educational Solutions, LLC (CTESL) has just been notified that the U.S. Department of Labor (DOL) is terminating its contract to operate the Don Young Alaska Job Corps Center, located at 800 E Lynn Martin Drive in Palmer, Alaska, effective immediately. We have been directed by the DOL to immediately begin all work necessary to provide a safe, orderly, and prompt shutdown of center operations, with the goal of completing that work by June 30, 2025. Unfortunately, this means that current operations will close by June 30, 2025, and all 110 employees on the contract will be laid off no later than that date, with some positions potentially being terminated earlier, depending on when shutdown activities are completed. A list of the job titles of each of the positions to be affected and the number of affected employees in each job classification is enclosed as Attachment A hereto.

Please note that bumping rights do not exist, there is no collective bargaining agreement in place with any union related to the performance of this contract, and based on the nature of the contract notice from the DOL, we believe these terminations are permanent, rather than temporary.

If you require any further information, I may be contacted at (803) 394-6653 or Claire.McMillan@chugachgov.com.

Sincerely yours,

A handwritten signature in cursive script that reads "Claire McMillan".

Claire McMillan

General Manager

Chugach Training & Educational Solutions, LLC

Encl.

Job Title	# of Employees
Academic Instructor	2
Assistant Cook	2
Career Transition Specialist	2
Center Mental Health Professional	1
Center Standards Officer	1
Accounting Clerk	1
Records Clerk	1
Cook	2
Lead Cook	1
Outreach / QC Coordinator	1
Admissions Counselor	2
Career Counselor	2
Career Services Director	1
Center Director	1
Finance & Admin Director	1
Health & Wellness Director	1
Social Development Director	1
Executive Assistant	1
Career Preparation Instructors	2
Technical Trades Instructors	6
Driver's Ed Instructor	1
Highschool Instructor	1
Substitute Instructors	7
Maintenance Technician	2
Student Maintenance Worker	1
Career Counseling Manager	1
Human Resource Manager	1
Safety / Transportation Manager	1
MIS Administrator	1
Nurse	1
Procurement Specialist	1
Property Specialist	1
Recreation Advisor	5
Residential Advisor	23
Security Officer	7
Security Officer / Driver	2
Sr. Residential Advisor	1
Sr. Safety / Transportation Officer	2
Sr. Security / Transportation Officer	1
Student Food Service Worker	9
Academic Supervisor	1
Facilities / Maintenance Supervisor	1
Finance Supervisor	1
Food Services Supervisor	1
Records Supervisor	1
Recreation Supervisor	1
TEAP Specialist	1
Testing & Scheduling Clerk	1
Work Based Learning	1
Total Employees Impacted:	110