



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

# Heart and Hands of Care Inc. NOW HIRING positions statewide



### Looking for an employee who:

- Actively engages children, individuals and other identified informal/formal supports within the framework.
- Will develop an individualized Service Plan with collaboration of family and team members to reflect unique child/family needs, measurable objectives, action steps to meet the needs while incorporating the family vision and family strengths to meet identified needs/goals.
- Will develop a comprehensive crisis and safety (safety plan when necessary) within the Child and family Team.
- Demonstrate the ability to monitor the delivery of services to ensure they are addressing service plan goals
- Maintain a general knowledge of services and supports available in the community, both from inside and outside of the agency.
- Coordinate transportation for service recipients.
- Will work within the child and family team to promote community based care while supporting the most appropriate and least restrictive setting.

### AVAILABLE POSITIONS:

<b>Administrative Assistant</b>	Wasilla, Anchorage
<b>Case Manager</b>	Anchorage
<b>Direct Support Professional</b>	Fairbanks, Palmer, Homer, Anchorage, Ketchikan, Kenai
<b>Direct Support Professional</b> (evenings, weekends)	Anchorage
<b>Direct Support Professional</b> (experienced with behaviors)	Anchorage
<b>Executive Director</b>	Anchorage
<b>Food Service Worker/ Job Coach</b>	Wasilla, Anchorage
<b>Janitorial Trainee</b>	Wasilla
<b>Live-In Caregiver</b>	Palmer, Wasilla, Anchorage
<b>Live-in Caregiver</b>	Anchorage
<b>Office Assistant</b>	Kenai
<b>Payroll Specialist</b>	Anchorage

**APPLY ONLINE:** [heartsandhandsofcare.com/employment](https://heartsandhandsofcare.com/employment)  
**CONTACT:** Brent Kiraly and Taughney Rukovishnikoff, (907) 929-5826

We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

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